



CCE Full Member Credit Style Guide

In all credits and written material (resumés, bios, etc), CCE initials are to follow the editor’s name, separated by a comma. No periods should be used separating the letters CCE.

The CCE letters must be used with the name that the Full Member has registered with the CCE. The use of initials as a substitute for given name(s) is commonly accepted, but members should contact the CCE if they are unsure. Full Members should not use the CCE letters if being credited under a pseudonym. Instead, if the member wishes to change their registered name, they may do so by contacting the CCE.

CCE initials should appear in all upper-case letters, unless editor’s name is all lower-case, in which case the letters can appear in lower case.

The initials should only be bolded or italicized if the editor's name is also bolded or italicized.

In the event that the editor wishes to include other professional affiliations after their name, the CCE initials shall be the same size and prominence as the other credentials. The preference is to put CCE first, however, alphabetical order is also acceptable. Credentials should be separated by a comma.

In the event that the editor wishes to put other post-nominal letters such as degrees, religious institutions, military decorations, etc., the CCE letters can follow such letters as per local standards.

While it is preferable that the initials be in the same font and point size as the name, smaller point sizes can be used for the initials if they are still clearly readable, and the same size as other credentials.

The separating comma may be dropped if font size is used to separate the initials from the name.



ACCEPTABLE EXAMPLES:

- Pat Smith, CCE
- PAT SMITH, CCE*
- pat smith, cce
- PAT SMITH, ACE, CCE
- Pat Smith, PhD, CCE
- PAT SMITH CCE
- P. Smith, CCE



UNACCEPTABLE EXAMPLES:

- Pat Smith, C.C.E.
- Pat Smith, cce
- PAT SMITH, ACE/CCE
- PAT SMITH, **CCE**
- PAT SMITH CCE
- PAT SMITH CSC, CCE
- Kelly Davis, CCE (pseudonym)